

**Registered number: 07324545**  
**Charity number: 1140764**

**Space 2 Be Me Limited**  
**(A company limited by guarantee)**

**Unaudited**

**Trustees' Report and Financial Statements**

**For the year ended 31 March 2021**

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**Space 2 Be Me Limited**  
**(A company limited by guarantee)**

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**Contents**

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	Page
Reference and administrative details of the Charity, its Trustees and advisers	1
Trustees' report	2 - 10
Independent examiner's report	11
Statement of financial activities	12
Balance sheet	13
Notes to the financial statements	14 - 25

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**Space 2 Be Me Limited**  
**(A company limited by guarantee)**

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**Reference and Administrative Details of the Charity, its Trustees and Advisers**  
**For the year ended 31 March 2021**

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<b>Trustees</b>	M. Tatton, Chairman A. J. Franklin M. L. Pember K. Webb
<b>Company registered number</b>	07324545
<b>Charity registered number</b>	1140764
<b>Registered office</b>	Howard de Walden Centre Bluett Street Maidstone Kent ME14 2UG
<b>Accountants</b>	UHY Hacker Young Chartered Accountants Thames House Roman Square Sittingbourne Kent ME10 4BJ

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## Space 2 Be Me Ltd

(A company limited by guarantee)

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### Trustees' Report For the year ended 31 March 2021

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The Trustees of Space 2 Be Me Ltd present their report as Trustees and Directors together with the financial statements for the year ended 31 March 2021. The Trustees confirm that the Annual Report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective March 2018).

Since the company qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

#### Objectives and activities

Space 2 Be Me Ltd's object as set out in its Articles of Association is to provide or otherwise support the provision of services for disabled and special needs children and young people and their family members where the child is on the roll of a school and/or lives in Maidstone or the surrounding areas and is up to and including 25 years of age.

#### Strategic vision

Space 2 Be Me Ltd's strategic vision is to support disabled children and young people and those with special needs to have the same life opportunities as their non-disabled peers, both educationally and socially and for their parents and families to feel supported, empowered and valued. This is achieved through 4 key objectives:

- Providing comprehensive information, advice and signposting to ensure families can make informed choices and access services that meet their needs.
- Offering a range of formal and informal support and social opportunities for parents and disabled children and young people.
- Working to ensure future services are parent driven and responsive to the needs of families and disabled children and young people by speaking up for what families tell us they need and representing them to key partners.
- Working to ensure that disabled children are able to access universal provision where desired in a safe and supported manner and in doing so feel included and valued.

Priorities identified at the start of the year ended March 2021 were as follows:

- Continuing to deliver our core offer of clubs, holiday sessions, family events, drop ins and support to families, adapting to virtual delivery until face-to-face activities were possible while conducting regular risk assessments.
- Work with partners to establish the new Family Support Partnership aimed at ensuring consistency across a wider area and within the Totius Consortium in pursuing our core activities; examining other partnership opportunities as they arise.
- Delivery of Cygnet Autism courses for parents and workshops, virtually if not face-to-face.
- To seek feedback from parents and children on our work, so that we ensure we are delivering the most relevant activities to them and adapting to meet needs.
- Maintaining and building financial reserves and bringing longer term stability by broadening and diversifying our funding base, to include donations from individuals, community fundraising and corporate partners as well as seeking multiple-year grant funding for projects where appropriate. We aimed to explore the new landscape, seek new fundraising opportunities and adapt community fundraising efforts.
- To help facilitate and strengthen Kent PACT ensuring that parents have a voice in service design and delivery for their children and to help develop a robust forum that is able to stand alone.
- To develop a framework within which we can measure our impact and adapt our monitoring tools.
- To continue to review back-office processes, adapting to new ways of working, continuing to review overheads and costs on a regular basis and produce robust and regular forecasts and scenario planning.
- To develop and enhance our volunteer management strategy in particular for family support, fundraising and youth group activities.
- Developing our marketing capabilities, raising awareness of Space 2 Be Me in Tunbridge Wells and Tonbridge and Malling so that our profile in those areas matches that in Maidstone.
- Enhancing online presence via improvements to the website and social media.

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## Space 2 Be Me Ltd

(A company limited by guarantee)

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### Trustees' Report For the year ended 31 March 2021

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All activities towards the end of the year were impacted by the COVID-19 pandemic and subsequent lockdown, as outlined below.

#### Public Benefit

The Trustees have regard to the Charity Commission's guidance on public benefit. The objectives of the charitable company are the support and provision of services for disabled and special needs children. The level of public benefit is demonstrated by the support provided and the positive feedback we receive from those accessing our services.

#### Volunteers

Over the 2020-21 financial year the organisation has benefitted from the input of one volunteer aside from that of the Trustees (who also act as volunteers) although we had some volunteering enquiries lined up towards the end of March 2021. Volunteer engagement was hampered by the limited opportunities as a result of the Covid-19 pandemic.

During the current year, since we have resumed face-to-face activities, our volunteer engagement has increased significantly with three volunteers currently helping out in clubs and we have gained a volunteer engaged in supporting our parents through a new peer support group in Leybourne. This model is one we are actively looking to develop and roll out as part of our volunteer recruitment strategy. We are also actively seeking parent trustees.

#### Achievements and Performance

##### Review of activities

**Impact of the Covid-19 pandemic:** During the period immediately after the first UK lockdown in March 2020, Space 2 Be Me had adapted swiftly to resume operating remotely as a team. The Trustees and staff felt strongly that we needed to keep reaching to our families who might need our help and young people who might want to remain connected to us and each other. We persisted in our engagement with an already-isolated and vulnerable group of people. Our planned face to face activities such as drop ins and events were cancelled and we adapted instead to virtual delivery. We were able to introduce some face-to-face activities during the Autumn in 2020 but otherwise remained delivering remotely and this continued when Kent entered Tier 2 in November and the national lockdown continued into the New Year. We started bringing back most in person activities during 2021-22 financial year; almost all the work we undertook in 2020-21 was delivered remotely. The impact of the pandemic on our activities is reflected in the narrative below.

##### Delivery of Family Events and Drop ins:

Our core work with other parent-led charities in the Consortium Totius was significantly affected by the pandemic. The primary focus is the consistent core offer across Kent of family events and support groups for parents of disabled children up to age 18. Space 2 Be Me Ltd delivers this work across West Kent. The funding for this work has decreased over the years, but KCC provided us with a two-year strategic grant agreement to deliver family events and support groups which was due to come to an end in March 2020; the grant was given a one-year extension to March 2021 and in the midst of the first national lockdown in 2020 and has again been extended during the pandemic to March 2022.

Face to face family events and support groups were limited during 2020-21 by the various lockdowns and group restrictions so we focused on the whole on engaging parents and families remotely. Instead of family events, we set our families a "Family Den Making Challenge", a "Gardening Challenge" and an online "Bootcamp Family Fitness Challenge". In October half term we managed to hold two small scale face-to-face family events in covid-secure venues (Dino Golf and a climbing centre) which were very welcome, although it was a brief respite as we went into lockdown again shortly after. At Christmas, we held a series of Virtual family events including Zoom Chats with Santa, we purchased access to an online Panto and we held our first family quiz which we have been asked to carry on running on a monthly basis for members, friends and family ever since supported by a young member with additional a needs who volunteers with us.

Overall, we held 14 mainly virtual family events and while virtual services were not for everyone, we were pleased that more than 206 attendances registered throughout the year of which 99 were children with disabilities. For those unable to attend a virtual "event" or challenge we sent out art or gardening resource packs and encouraged feedback from families taking place directly or via social media. We also enabled a number of members to access the KCC Toy Scheme, whereby those who would normally access short breaks were able to apply for a toy allowance during the summer of 2020.

As part of our core offer and family support work we held 12 drop ins, attended by 27 individuals. Our virtual drop ins were usually attended by parents with significant needs and pressures. Some had specific queries while others valued the connection

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## Space 2 Be Me Ltd

(A company limited by guarantee)

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### Trustees' Report For the year ended 31 March 2021

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with other parent-carers at a time of heightened isolation. Conversations were around a diverse range of subjects but included those relating to wellbeing and mental health and how people were coping with lockdown and home-schooling, behaviour issues, supporting siblings or school placements. As a result, we held sessions focused on supporting siblings, mental health and accessing emergency funding, all areas which we heard was significant issues among our members.

**Delivering Family Support:** Our family support service was extremely busy during the pandemic: at first it was a little quiet but then once the shock wore off families started coming forward requesting support and help in various areas.

In April 2020 we were successful in securing National Lottery funding for a new Family Support Partnership with two other parent led charities in order to offer a family support network across West, South and East Kent under the Lead of For Us Too. Work began during the summer months of 2020 to mobilise the new Family Support Partnership which launched in September 2020. We recruited one additional part time Family Support Officer (FSO) to cover Tunbridge Wells, so that we had three part time FSOs at Space 2 Be Me, each focusing on supporting local families in a district which we cover. The funding brought a level of financial stability for the service and has enabled us to strengthen our presence and reach. In the seven months to March 2021, Space 2 Be Me received enquiries from 108 families. Some of these were signposted to other services externally or within Space 2 Be Me, for example to our cygnet courses, family events and youth clubs. Some were provided with information or invited along to drop ins. Some families were put onto the programme of in depth one to one support on the project, working towards identifiable outcomes with one of our three Family Support Officers. As part of this project Space 2 Be Me delivered a further 10 virtual and 3 face-to-face drop ins attended by 58 parents.

Alongside our support work under the Family Support Partnership, we continued to deliver Cygnet courses, the autism awareness programme devised and licensed by Barnados, and we trained our new member of staff so that all three Family Support Officers were qualified to deliver to parents. Space 2 Be Me had to adapt a face-to-face course which had started in March 2020 to virtual delivery which worked for some parents but not others. Later in the year Barnados released a virtual version of the Cygnet course and we were able to deliver Cygnet core courses as well as the newly acquired Cygnet Sibling Modules. It was not possible to deliver planned Cygnet Puberty course as these are designed to be in person only.

The Family Support Team also delivered a series of virtual workshops on subjects identified by our members with expert speakers. These have included how to support disabled children with anxiety, behaviour, puberty, pathological demand avoidance (PDA) and sleep issues. The workshops have been incredibly popular and Space 2 Be Me is keen to continue these useful information sessions in a hybrid model, some in person and some online, the latter in a format that makes it more accessible for some.

**Delivery of our clubs:** The COVID-19 pandemic caused us to stop all face-to-face clubs in mid-March. However, we adapted to holding "virtual clubs" at regular club times across the majority of the clubs we ran via Zoom. Our clubs offer includes:

- Dance Stars in Maidstone (weekly in term time, all ages)
- Rockets Maidstone (for children aged 6-10 and siblings, fortnightly in term time)
- Comets Maidstone (for 10-12s, fortnightly in term time)
- Galaxy Maidstone (for 13-17s, fortnightly in term time)
- Universe Maidstone and Universe Tonbridge (for 18-25s, weekly alternating between locations in term time)
- Starships Tonbridge (for 6-11s, fortnightly in term time)
- Cosmic Club (formerly Stokers) Tonbridge (for 12-17s, fortnightly in term time)
- SAMs Maidstone and SAMs Tonbridge (a stay and play session for pre-school children and their parents, weekly alternating between locations in term time)

Other than SAMs, the clubs were held via Zoom with widely varying attendance. Particularly towards the end of the year we noticed some "online fatigue" (during a period of intense home-schooling) and less engagement among younger club members. Where young people found it difficult to engage via Zoom, we reached out directly to them and their families, and we thus maintained contact with more than 50 young people and children during this period of heightened isolation. Our Dance Stars at first were provided with recordings of familiar dances to dance along to, but it soon became clear that they were keen to meet up on Zoom and dance along with each other. For our young adult members in both Universe groups, virtual clubs worked really well and attendance and engagement for most, both in zoom and social media, was excellent.

Alongside regular Zoom sessions, we set up closed groups for families usually attending our clubs on Facebook where we shared news, information and resources, activities and messages with our members outside clubs times and for those who felt unable to attend. Some members were keen to connect via WhatsApp groups and we enabled that for them. Parents of SAMs age children were signposted to our drop ins for advice and support and we shared regular suggestions of activities and resources through our Facebook group.

**Trustees' Report**  
**For the year ended 31 March 2021**

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Space 2 Be Me was grateful for the continued support of our funders for clubs during this time who saw the importance of keeping things going in this adapted form. During 2020-21 Space 2 Be Me successfully gained continuation funding from Children in Need for a further three years funding for our Maidstone clubs Rockets, Comets and Galaxy. We secured funding from Comic Relief for part of the costs of our SAMs club. We secured funding to boost and deliver Cosmic (formerly Stokers) our 12-17 club in Tonbridge from KCC Early Help just prior to the pandemic, and this funding has been extended for a second year. Support from the Coronavirus Community Support Fund via the National Lottery enabled us to acquire some outdoor activity and outreach equipment and PPE resources so that we could adapt and plan outside clubs and events safely wherever possible.

**Delivery of School Holiday Activities:** "Space 2 Be Me Times", our holiday sessions for children and young people during school holidays, were also adapted to a virtual format. Our planned Easter activities were replaced by an Easter Egg Art competition. In the May half term, we focused on family challenges. In the summer holidays, we organised a cook along and several live art activities where children were sent resource packages and joined our clubs team via Zoom or accessed a recorded video. In February half term 2021 we did another live cook along and introduced two online children yoga classes, which was then piloted for a further 6 sessions, supported by Involve. We hosted a singalong and puppet session for the under 6s especially and invited Amazing Animal Encounters to join us online so young people could meet animals and learn a little about them. We logged 71 attendances at our Space 2 Be Me sessions over the year. Space 2 Be Me was very grateful for the support and flexibility of Cobtree Trust during 2020 which allowed us to vary the planned activities so we could continue to reach out to our beneficiaries and run these sessions.

**Support Kent Parents and Carers Together (Kent PACT):** Space 2 Be Me worked closely with Kent PACT's steering group to support its journey to independence as a charity in early April 2021. We helped the forum create a structure, secure funding, register with various bodies and recruit staff. Throughout the pandemic, Kent PACT continued to engage with parents via Zoom, email and social media, gathering parent views and experiences during the pandemic to feedback to local partners and helping to distribute important information and support. It strengthened and developed its focus groups, hosting a number of "meet the professional" events and held training sessions for parents. During 2020-21, its final year under the umbrella of Space 2 Be Me, Kent PACT's social media reach doubled, it produced two newsletters, attended 100 virtual strategic meetings and worked on a number of co-production projects.

**Broadening the Funding Base:** During 2020-21 we continued to apply to grant making trusts and had some success early in the year from a number of bids that were in the pipeline. This included the three-year funding from the National Lottery for the Family Support Partnership, securing three-year continuation funding for our Maidstone clubs from Children in Need, support from Comic Relief towards the cost of running SAMs in Maidstone and Tonbridge, the award of two Early Help grants – one in Maidstone for Cygnet and parent workshops and one for reaching and growing our teenage club offering in Tonbridge. We gratefully received support for core costs for the second year of a three-year term from the Masonic Charitable Foundation. Our strategic grant from KCC was extended for another year to March 2022. We received a number of emergency grants including support from Covid-19 emergency funding, including the Kent Community Foundation Coronavirus Emergency Fund, the Coronavirus Community Support Fund (via the National Lottery) and Tesco Bags of Help COVID-19 Communities Fund. We also secured an Everyday Active Small Grant and a Tackling Inequalities Grant from Kent Sport (and Sport England) for Dance Stars.

We were due to benefit from a couple of large-scale community fundraising events – notably charity football match organised by a team of dedicated employee volunteers from Waitrose RDC in Aylesford and also as the nominated main charity to benefit from the Bearstead and Thurnham Fair. Both events had been postponed to 2021 and now again to 2022 and we are hopeful that these will now be able to go ahead in the summer 2022.

During 2020-21 we increased our digital fundraising and set up text donations. We received several donations from organisations, some of which were adhoc and some the result of previous Charity of the Year nominations; we also received a donation from the Mayor of Maidstone. Our regular donors grew during the year but our income from activities was reduced to almost nothing and membership renewals (£5 per family per year) were also much less than previous years. We continue to focus on growing diverse revenue streams and towards the end of the year we increased our staff capacity to enable development of community and other fundraising streams.

**Adapting and developing marketing and back office processes:** In the last few years, the name change, rebranding and enhancement of Space 2 Be Me's presence online has been significant, including the development of our website. Work continued during 2020-21 as we became more dependent than ever to reach our beneficiaries online. The whole team at Space 2 Be Me has learnt a lot around technology. We already worked at home from time to time, so we were in a good position, but we needed new laptops to replace very old ones, and this was made possible through the Coronavirus Community Support Fund (via the National Lottery). We created dedicated Facebook and WhatsApp groups for members accessing certain services,

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## Space 2 Be Me Ltd

(A company limited by guarantee)

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### Trustees' Report For the year ended 31 March 2021

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we used Zoom and Teams to communicate with parents and children, as well as liaising with partners. Adapting all our services and activities was a challenge and we had to trial different things, learning along the way.

We continued to work hard on developing our use of Facebook, which remains very popular - our reach has grown significantly during the year, reaching 1,433 likes in March compared to 1,274 in March 2020. Facebook continues to be an important way to reach our members during the COVID-19 pandemic. We published a page with useful information and resources for people on our website for resources and information available during the pandemic about which we received positive feedback. Our Marketing and Communications Coordinator joined us in March 2021 and has been working on raising awareness, managing communications with members, publicising our events and exploring community fundraising opportunities. Alongside our new FSO role in Tunbridge Wells we have significantly extended our reach in Tunbridge Wells during the year.

We continued to develop our monitoring and impact analysis finance systems, detailed financial forecast and scenario planning. In early 2021-22 we were awarded a grant from the KCC Strategic Recovery Fund and we are engaged in a thorough organisation review, fundraising audit and strategy work which will enable us to create a clear and robust way forward.

#### Financial review

The Statement of Financial Position "SOFA" shows the Charity's total incoming resources for the year was £144,469 (2020: £97,226). Total resources expended amounted to £107,199 (2019: £103,925). The SOFA therefore reveals net income of £37,270 (2020: net expenditure £6,699).

#### Financial position

The Charity held fund balances at 31 March 2021 of £73,197. These funds included restricted funds of £42,361 and unrestricted funds of £30,836.

As detailed in note 16, funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes total £5,311. The separate fixed asset fund represents the fixed assets of the charity and total £5,525, matching the net book value of fixed assets in the balance sheet.

The designated fund of £20,000 is a contingency fund to cover expected employment related costs upon any decision to wind up the Charity.

#### Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. Trustees are seeking a strategy of diversifying income streams, reviewing costs and endeavouring to undertake regular assessments of the financial stability of the charity which is currently largely dependent on fundraising and grants for its income. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

#### Principal risks and uncertainties

The Trustees conduct regular assessments of the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity, and are satisfied that appropriate controls are in place to mitigate our exposure to major risks. These include a Financial Controls Policy which is being reviewed in December 2021, and a designated financial reserve which is reviewed annually and monitored at regular board meetings.

Space 2 Be Me has undertaken a thorough assessment of risks due to COVID-19 and to date staff continue to work remotely on the whole and deliver virtual activities alongside face-to-face delivery for clubs, training, workshops and support. We are undertaking a strategic review currently, supported by the KCC Strategic Recovery Fund, and part of that is completing a detailed organisational risk assessment.



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**Space 2 Be Me Ltd**  
**(A company limited by guarantee)**

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**Trustees' Report**  
**For the year ended 31 March 2021**

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**Financial Risk Management Objectives and Policies**

The main financial risks arising from the charity's activities are credit, liquidity, fraud and price risk.

- **Price Risk**

The charitable company is not subject to any price risk.

- **Credit Risk**

The charitable company does not hold any material balance sheet positions with regards to donations receivable and so does not consider credit risk a material risk.

- **Liquidity Risk**

The charitable company does not hold any material day to day liabilities on its balance sheet and always tries to settle any amounts owed to its creditors within the period of credit given of 30 days.

- **Cash Flow Risk**

The charitable company prepares monthly management accounts and reports to its Trustees on a bi-monthly basis. The Board of Trustees approves the management accounts and signs off the year end accounts. In addition, the Treasurer regularly visits the office to review financial transactions and offer support to staff. While this has not been possible during the various lockdowns he has been kept fully informed of significant expenditure. The charitable company understands its cash flow requirements and its policy is to maintain sufficient funds in a liquid form at all times to ensure that the charitable company can meet its liabilities as they fall due. The charitable company is reliant on grants and donations. These have been consistent in prior years and does not lead to any immediate concern on the level of donations received.

**Reserves policy**

The Directors have agreed to designate funds to cover staff costs in case the charity needs to be closed. Based on average staff expenditure over the last financial year this means that £20,000 was designated as a contingency fund. The Reserves Policy will be reviewed in 2021-22.

**Principal funding**

There are a number of principal sources of funding for the organisation, most notably a KCC Disabled Children's services grant which is in place and has been extended to March 2022 which is received as unrestricted income.

We had some success early in the year from a number of bids that were in the pipeline. This included the three-year funding from the National Lottery for the Family Support Partnership, securing three-year continuation funding for our Maidstone clubs from Children in Need, support from Comic Relief towards the cost of running SAMs in Maidstone and Tonbridge, the award of two Early Help grants – one in Maidstone for Cygnet and parent workshops and one for reaching and growing our teenage club offering in Tonbridge. We secured an Everyday Active Small Grant and a Tackling Inequalities Grant from Kent Sport (and Sport England) for Dance Stars.

We received support for core costs for the second year of a three-year term from the Masonic Charitable Foundation. We received Covid-19 emergency funding, including the Kent Community Foundation Coronavirus Emergency Fund, the Coronavirus Community Support Fund (via the National Lottery), Tesco Bags of Help COVID-19 Communities Fund and the Government's JRS scheme.

Space 2 Be Me held grant income for Kent PACT during 2020-21. The balance of funds was transferred to Kent PACT as it gained independent status in April 2021.

Space 2 Be Me had several significant donations from organisations including Bearstead Golf Club, Albion Foods, AcuIT, Staplehurst Parish Council and GO Ape and also a donation from the Mayor of Maidstone. We had a number of donations from individuals on an adhoc and regular basis. Space 2 Be Me is immensely grateful for this support.

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**Space 2 Be Me Ltd**  
**(A company limited by guarantee)**

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**Trustees' Report**  
**For the year ended 31 March 2021**

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**Structure, Governance and Management**

***Introduction***

Space 2 Be Me Ltd is registered as a charity with the Charity Commission in England and Wales (Charity Registration No. 1140764) and as a company limited by guarantee (Company Registration No. 07324545) and is governed by its Memorandum and Articles of Association.

Space 2 Be Me Ltd was incorporated as a company limited by guarantee on 23 July 2010 and was registered as a charity on 10 March 2011. It is a parent driven members organisation that recognises that the experiences and knowledge parents bring should be valued and used as the building block for service development and provision for disabled children and their families in Maidstone.

***The Trustees***

The Trustees who served the charity during the year were as follows:

Michelle Tatton (appointed as Chair 29 March 2018)  
Amanda Jane Franklin  
Martin Laurence Pember (Treasurer)  
Kevin Webb

All Trustees give of their time freely and no trustee remuneration was paid in the year.

***Appointment of Trustees***

The Board of Trustees must comprise between at least 50% and 70% of parents of disabled children and young people. However, the charitable company recognises that a range of skills is required within the Board if the charity is to develop and two non-parent trustees with professional business and finance backgrounds continue to bring an active and positive contribution to the organisation.

Trustees are nominated and selected by Directors at the Annual General Meeting. A third of the Trustees retire in rotation at the Annual General Meeting but can stand for re-election. The AGM of the charitable company was on 23<sup>rd</sup> January 2020. The articles of Association require a minimum of 3 Trustees and a maximum of 12.

***Structure and Decisions***

Staff in the charity report to the Manager who is responsible for the day-to-day operation of the organisation. The Board meet typically bimonthly with individual Trustees in addition to the appointed officer positions of Chair and Treasurer leading on specific areas of work. These include having a named Safeguarding Lead for children and vulnerable adults. Existing Policies and Procedures of the charity are reviewed regularly and amended to reflect current best practice with additional policies added as required to reflect the growing operations of the charity.

At the end of March 2021, Space 2 Be Me employed a Manager (30 hours a week), an Admin and Finance Worker (15 hours a week), Marketing and Communications Coordinator (16 hours a week), a Children and Young People Club Coordinator who also worked on Kent PACT part time (34 hours a week); and three Family Support Officers - Maidstone (15 hours), Tonbridge & Malling (15 hours) and Tunbridge Wells (15 hours). In May 2021, we restructured our clubs team and, as at December 2021, we have two Children and Young People Coordinators for Maidstone and in Tonbridge (10 hours per week each), one Children and Young People Coordinator for SAMs club (6 hours per week) and one Children and Young People Coordinator Dance Stars (4 hours per week in term time). In addition to these salaried staff, a team of sessional staff and volunteers help to run clubs and events for children and young people, support parents and help in the office.

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## Space 2 Be Me Ltd

(A company limited by guarantee)

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### Trustees' Report

For the year ended 31 March 2021

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#### Plans for future periods

Space 2 Be Me is currently undergoing a strategic review as a result of many things changing during 2020-21 and also in order to identify priorities and create a business plan for the next 3 years. The broad strategy for 2020-21 was to adapt our offering in order to continue to support our beneficiaries in whatever way we could and keeping the charity stable in financial terms. Moving forward into 2021-22 our key areas of focus are as follows:

- Space 2 Be Me aim to continue to deliver all our established activities including clubs, family support work, family events and training for parents, planning flexible delivery and reviewing risk assessments regularly. We aim to embrace a hybrid delivery and remain agile enough to respond to changing scenarios while listening closely to feedback from our beneficiaries.
- Space 2 Be Me will restructure its workforce and recruit new staff, particularly for its club team. We aim to build a solid team across our area focusing on particular activities, age groups or geographies, who will work together to deliver Space 2 Be Me Times during school holidays and support family events.
- To continue to work on the Family Support Partnership with a view to offering consistency across 9 districts in Kent including signposting, running drop ins, dealing with quick enquiries and offering an in-depth one-to-one programme of support for parents and carers. Space 2 Be Me has created a family support team with one part time family support officer focusing on each district in which we operate; we will work hard to reach parents in each district.
- To continue to empower parents through Cygnet training courses including core, sibling and puberty autism courses alongside parent workshops, both virtually and in person.
- To continue to explore widely partnership opportunities with other charities and community groups, including our Totius Partners, exploring opportunities which are consistent with mutual objectives.
- We will endeavour to seek feedback from parents and children on our work to ensure we are delivering the most relevant activities to them.
- To continue to develop a framework within which we can measure our impact.
- To improve our profile, particularly in West Kent, exploring opportunities to expand clubs and other activities in Tunbridge Wells in particular.
- To develop and enhance our volunteer strategy in all areas of our activities and in relation to specific projects.
- To maintain financial stability, review the fundraising landscape, seek new funding opportunities and refresh our fundraising strategy. We continue to seek medium to long term trust funding, explore alternative avenues of opportunity such as digital or virtual fundraising and to enhance our community fundraising engagement.
- To continue to review and adapt back office and reporting functions within the charity with an agile hybrid working structure for staff and delivery for projects where possible.

By continuing to deliver in these priority areas the Board of Trustees is confident that Space 2 Be Me Ltd will continue to provide high quality services for families of disabled children and young people that offer public benefit and meet our charitable objectives and vision.

#### Trustees' Responsibilities Statement

The Trustees (who are also directors of Space 2 Be Me Ltd for the purposes of Company Law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practices).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Trust at the year end and of the incoming resources and application of resources of the Trust for that year. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently.
- observe the methods and principles in the Charities Statement of Recommended Practice ("SORP");
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Trust will continue in operation.

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**Space 2 Be Me Ltd**  
**(A company limited by guarantee)**

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**Trustees' Report**  
**For the year ended 31 March 2021**

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The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees and signed on their behalf by:



**M Tatton**  
Chair of Trustees



**M L Pember**  
Treasurer

Date: 25/1/2022

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**Space 2 Be Me Limited**  
**(A company limited by guarantee)**

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**Independent Examiner's Report**  
**For the year ended 31 March 2021**

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**Independent Examiner's Report to the Trustees of Space 2 Be Me Limited ('the Charity')**

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 March 2021.

**Responsibilities and Basis of Report**

As the Trustees of the Charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent Examiner's Statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Signed:

Dated: 25 January 2022

A. Hickie BSc FCA

**UHY Hacker Young**  
Chartered Accountants  
Thames House  
Roman Square  
Sittingbourne  
Kent  
ME10 4BJ

**Space 2 Be Me Limited**  
**(A company limited by guarantee)**

**Statement of financial activities (incorporating income and expenditure account)**  
**For the year ended 31 March 2021**

	Note	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
<b>Income from:</b>					
Donations and legacies	3	10,192	-	10,192	9,567
Charitable activities	4	24,717	109,107	133,824	76,603
Other trading activities	5	451	-	451	11,050
Investments	6	2	-	2	6
<b>Total income</b>		<b>35,362</b>	<b>109,107</b>	<b>144,469</b>	<b>97,226</b>
<b>Expenditure on:</b>					
Raising funds	7	559	696	1,255	3,493
Charitable activities	8	31,094	74,850	105,944	100,432
<b>Total expenditure</b>		<b>31,653</b>	<b>75,546</b>	<b>107,199</b>	<b>103,925</b>
<b>Net income/(expenditure)</b>		<b>3,709</b>	<b>33,561</b>	<b>37,270</b>	<b>(6,699)</b>
Transfers between funds	16	6,181	(6,181)	-	-
<b>Net movement in funds</b>		<b>9,890</b>	<b>27,380</b>	<b>37,270</b>	<b>(6,699)</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward		20,946	14,981	35,927	42,626
<b>Total funds carried forward</b>	16	<b>30,836</b>	<b>42,361</b>	<b>73,197</b>	<b>35,927</b>

The notes on pages 14 to 25 form part of these financial statements.

**Space 2 Be Me Limited**  
**(A company limited by guarantee)**  
**Registered number: 07324545**

**Balance sheet**  
**As at 31 March 2021**

	Note	2021 £	2020 £
<b>Fixed assets</b>			
Tangible assets	13	5,525	360
<b>Current assets</b>			
Debtors	14	-	246
Cash at bank and in hand		72,136	37,658
		<u>72,136</u>	<u>37,904</u>
Creditors: amounts falling due within one year	15	(4,464)	(2,337)
<b>Net current assets</b>		<u>67,672</u>	<u>35,567</u>
<b>Total net assets</b>		<u><u>73,197</u></u>	<u><u>35,927</u></u>
<b>Charity funds</b>			
Restricted funds	16	42,361	14,981
Unrestricted funds	16	30,836	20,946
<b>Total funds</b>		<u><u>73,197</u></u>	<u><u>35,927</u></u>

The Charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:



**M. Tatton**  
 (Chair of Trustees)



**M. L. Pember**

Date: 25/1/2022

The notes on pages 14 to 25 form part of these financial statements.

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**Space 2 Be Me Limited**  
**(A company limited by guarantee)**

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**Notes to the financial statements**  
**For the year ended 31 March 2021**

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**1. General information**

The charitable company is a private company limited by guarantee without share capital, incorporated in England and Wales, registration number 07324545. Its registered office is Howard De Walden Youth Centre, Bluett Street, Maidstone, Kent, ME14 2UG.

**2. Accounting policies**

**2.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Space 2 Be Me Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**2.2 Going concern**

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern.

The trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements.

There has been an impact on the charity's operations due to the COVID-19 pandemic. Operations were restricted to virtual delivery during the year with limited face to face activities in line with government guidance. National lockdowns meant that in person delivery of services was temporarily suspended until government guidance allowed.

Whilst acknowledging the uncertainties that remain the trustees are confident that the charity is considered to have adequate resources to get through the crisis and a period of reduced operations. Care is an important area of the charity sector and it has become even more crucial during the pandemic. As a result, the government have provided resources to support the sector so that it can continue to deliver these services.

In conclusion of the above, the trustees have carefully considered whether the charity remains to be a going concern and have concluded that there is sufficient evidence for them to remain a going concern.

**2.3 Income**

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.



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**Space 2 Be Me Limited**  
**(A company limited by guarantee)**

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**Notes to the financial statements**  
**For the year ended 31 March 2021**

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**2. Accounting policies (continued)**

**2.4 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure on raising funds includes all expenditure incurred by the Charity to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

**2.5 Government grants**

Government grants relating to tangible fixed assets are treated as deferred income and released to the Statement of financial activities over the expected useful lives of the assets concerned. Other grants are credited to the Statement of financial activities as the related expenditure is incurred.

**2.6 Tangible fixed assets and depreciation**

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

The estimated useful lives are as follows:

Office equipment	- 10 years
Computer equipment	- 3 years

The assets' residual values, useful lives and depreciation methods are reviewed, and adjusted prospectively if appropriate, or if there is an indication of a significant change since the last reporting date.

**2.7 Financial instruments**

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**2.8 Pensions**

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

**Space 2 Be Me Limited**  
**(A company limited by guarantee)**

**Notes to the financial statements**  
**For the year ended 31 March 2021**

**2. Accounting policies (continued)**

**2.9 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

**3. Income from donations and legacies**

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Donations	5,920	-	5,920	9,567
Government grants	4,272	-	4,272	-
	<u>10,192</u>	<u>-</u>	<u>10,192</u>	<u>9,567</u>
<i>Analysis of 2020 total by fund</i>	<u>8,262</u>	<u>1,305</u>	<u>9,567</u>	

Other than utilising the UK Government Job Retention Scheme, the charity received no other government grants.

**4. Analysis of income from charitable activities by type of income**

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Contract income	3,852	-	3,852	4,195
Grant income	20,250	109,107	129,357	67,652
Membership income	510	-	510	981
Club income	-	-	-	3,457
Other income	105	-	105	318
	<u>24,717</u>	<u>109,107</u>	<u>133,824</u>	<u>76,603</u>
<i>Analysis of 2020 total by fund</i>	<u>34,249</u>	<u>42,354</u>	<u>76,603</u>	

**Space 2 Be Me Limited**  
**(A company limited by guarantee)**

**Notes to the financial statements**  
**For the year ended 31 March 2021**

**5. Income from other trading activities**

**Income from fundraising events**

	<b>Unrestricted funds 2021 £</b>	<b>Total funds 2021 £</b>	<i>Total funds 2020 £</i>
Community fundraising	451	451	11,050
<i>Analysis of 2020 total by fund</i>	<i>11,050</i>	<i>11,050</i>	

**6. Investment income**

	<b>Unrestricted funds 2021 £</b>	<b>Total funds 2021 £</b>	<i>Total funds 2020 £</i>
Bank interest	2	2	6
<i>Analysis of 2020 total by fund</i>	<i>6</i>	<i>6</i>	

**7. Expenditure on raising funds**

**Fundraising trading expenses**

	<b>Unrestricted funds 2021 £</b>	<b>Restricted funds 2021 £</b>	<b>Total funds 2021 £</b>	<i>Total funds 2020 £</i>
Community fundraising	559	696	1,255	3,493
<i>Analysis of 2020 total by fund</i>	<i>1,769</i>	<i>1,724</i>	<i>3,493</i>	

**Space 2 Be Me Limited**  
**(A company limited by guarantee)**

**Notes to the financial statements**  
**For the year ended 31 March 2021**

**8. Analysis of expenditure on charitable activities**

**Summary by fund type**

	<b>Unrestricted funds 2021 £</b>	<b>Restricted funds 2021 £</b>	<b>Total funds 2021 £</b>	<i>Total funds 2020 £</i>
Provision of services for disabled children and their families in Maidstone	31,094	74,850	105,944	<i>100,432</i>
<i>Analysis of 2020 total by fund</i>	<i>39,513</i>	<i>60,919</i>	<i>100,432</i>	

**Summary by expenditure type**

	<b>Staff costs 2021 £</b>	<b>Depreciation 2021 £</b>	<b>Other costs 2021 £</b>	<b>Total funds 2021 £</b>	<i>Total funds 2020 £</i>
Provision of services for disabled children and their families in Maidstone	75,089	979	29,876	105,944	<i>100,432</i>
<i>Analysis of 2020 total</i>	<i>70,208</i>	<i>42</i>	<i>30,182</i>	<i>100,432</i>	

**9. Analysis of expenditure by activities**

	<b>Direct costs 2021 £</b>	<b>Support costs 2021 £</b>	<b>Total funds 2021 £</b>	<i>Total funds 2020 £</i>
Provision of services for disabled children and their families in Maidstone	77,036	28,908	105,944	<i>100,432</i>
<i>Analysis of 2020 total</i>	<i>79,950</i>	<i>20,482</i>	<i>100,432</i>	

**Space 2 Be Me Limited**  
**(A company limited by guarantee)**

**Notes to the financial statements**  
**For the year ended 31 March 2021**

**9. Analysis of expenditure by activities (continued)**

**Analysis of direct costs**

	<b>Total funds 2021 £</b>	<i>Total funds 2020 £</i>
Staff costs	75,089	70,208
Staff and agency costs	580	4,185
Club costs	62	894
Other direct costs	1,265	817
Rent and rates	40	3,846
	<u>77,036</u>	<u>79,950</u>

**Analysis of support costs**

	<b>Total funds 2021 £</b>	<i>Total funds 2020 £</i>
Depreciation	979	42
Rent and rates	5,824	7,425
Cleaning	-	497
Insurance	1,163	484
Technology costs	1,832	1,825
Advertising	108	-
Accountancy and payroll	-	714
Legal and professional	730	1,990
Governance costs	1,644	1,320
Other support costs	16,628	6,185
	<u>28,908</u>	<u>20,482</u>

**10. Independent examiner's remuneration**

	<b>2021 £</b>	<i>2020 £</i>
Fees payable to the Charity's independent examiner for the independent examination of the Charity's annual accounts	<u>1,644</u>	<u>1,320</u>

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**Space 2 Be Me Limited**  
**(A company limited by guarantee)**

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**Notes to the financial statements**  
**For the year ended 31 March 2021**

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**11. Staff costs**

	<b>2021</b>	<i>2020</i>
	<b>£</b>	<b>£</b>
Wages and salaries	72,066	67,597
Contribution to defined contribution pension schemes	3,023	2,611
	<u>75,089</u>	<u>70,208</u>

The average number of persons employed by the Charity during the year was as follows:

	<b>2021</b>	<i>2020</i>
	<b>No.</b>	<b>No.</b>
Employees	<u>10</u>	<u>13</u>

No employee received benefits (excluding employer national insurance and pension costs) amounting to more than £60,000 in either year.

**12. Trustees' remuneration and expenses**

During the year, no Trustees received any remuneration or other benefits (*2020 - £NIL*).

During the year ended 31 March 2021, no Trustee expenses have been incurred (*2020 - £NIL*).

**Space 2 Be Me Limited**  
**(A company limited by guarantee)**

**Notes to the financial statements**  
**For the year ended 31 March 2021**

**13. Tangible fixed assets**

	Office equipment £	Computer equipment £	Total £
<b>Cost</b>			
At 1 April 2020	402	-	402
Additions	-	6,144	6,144
At 31 March 2021	<u>402</u>	<u>6,144</u>	<u>6,546</u>
<b>Depreciation</b>			
At 1 April 2020	42	-	42
Charge for the year	40	939	979
At 31 March 2021	<u>82</u>	<u>939</u>	<u>1,021</u>
<b>Net book value</b>			
At 31 March 2021	<u>320</u>	<u>5,205</u>	<u>5,525</u>
<i>At 31 March 2020</i>	<u>360</u>	<u>-</u>	<u>360</u>

**14. Debtors**

	2021 £	2020 £
<b>Due within one year</b>		
Accrued income	-	246
	<u>-</u>	<u>246</u>

**15. Creditors: Amounts falling due within one year**

	2021 £	2020 £
Other taxation and social security	1,096	547
Other creditors	587	-
Accruals	2,781	1,790
	<u>4,464</u>	<u>2,337</u>

**Space 2 Be Me Limited**  
(A company limited by guarantee)

**Notes to the financial statements**  
**For the year ended 31 March 2021**

**16. Statement of funds**

**Statement of funds - current year**

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2021 £
<b>Unrestricted funds</b>					
<b>Designated funds</b>					
Designated fund	20,000	-	-	-	20,000
<b>General funds</b>					
Unrestricted funds	586	35,362	(30,674)	37	5,311
Fixed assets	360	-	(979)	6,144	5,525
	946	35,362	(31,653)	6,181	10,836
<b>Total Unrestricted funds</b>	<b>20,946</b>	<b>35,362</b>	<b>(31,653)</b>	<b>6,181</b>	<b>30,836</b>
<b>Restricted funds</b>					
Comic relief	-	2,000	(1,999)	-	1
Covid 19 Emergency Fund	-	9,930	(3,786)	(6,144)	-
Children In Need	1,093	9,979	(6,941)	-	4,131
Henry Smith	1,540	-	(1,540)	-	-
EH Maid FSW & Ton Cosmic	-	17,718	(6,380)	-	11,338
Involve	-	210	(60)	-	150
Kent PACT	4,876	32,595	(25,558)	-	11,913
KCF Emergency	-	5,000	(5,000)	-	-
KCF Hardship fund	-	820	(806)	-	14
Cobtree	2,408	-	(2,381)	(27)	-
KCF Lawson / Polebrook	2,197	-	(2,187)	(10)	-
Kent Sport Everyday Active fund	-	462	(462)	-	-
Kent Sport Tackling Inequalities Fund	-	3,791	(1,758)	-	2,033
KCC CMG Starships	163	-	(40)	-	123
KCF Vanquis / Pettridge	2,585	-	(2,585)	-	-
Whitehouse Monckton	119	-	(119)	-	-
National Lottery	-	26,102	(13,444)	-	12,658
Tesco/Groundwork	-	500	(500)	-	-
	14,981	109,107	(75,546)	(6,181)	42,361
<b>Total of funds</b>	<b>35,927</b>	<b>144,469</b>	<b>(107,199)</b>	<b>-</b>	<b>73,197</b>



**Space 2 Be Me Limited**  
**(A company limited by guarantee)**

**Notes to the financial statements**  
**For the year ended 31 March 2021**

**16. Statement of funds (continued)**

**Statement of funds - prior year**

	<i>Balance at 1 April 2019</i>	<i>Income</i>	<i>Expenditure</i>	<i>Transfers in/out</i>	<i>Balance at 31 March 2020</i>
	£	£	£	£	£
<b>Unrestricted funds</b>					
<b>Designated funds</b>					
Designated fund	20,000	-	-	-	20,000
<b>General funds</b>					
Unrestricted funds	(11,514)	53,567	(41,240)	(227)	586
Fixed assets	-	-	(42)	402	360
	(11,514)	53,567	(41,282)	175	946
<b>Total Unrestricted funds</b>	<b>8,486</b>	<b>53,567</b>	<b>(41,282)</b>	<b>175</b>	<b>20,946</b>
<b>Restricted funds</b>					
Comic relief	4,500	-	(4,500)	-	-
Covid 19 Emergency Fund	209	-	(209)	-	-
Children In Need	2,180	10,000	(11,087)	-	1,093
Henry Smith	7,544	-	(6,004)	-	1,540
DfE via Contact (Kent PACT)	6,029	-	(5,627)	(402)	-
EH Maid FSW & Ton Cosmic	4,455	-	(4,455)	-	-
Involve	587	-	(587)	-	-
Kent PACT	7,962	9,598	(12,664)	(20)	4,876
KCF Emergency	674	-	(674)	-	-
KCF Hardship fund	-	500	(500)	-	-
Cobtree	-	3,000	(592)	-	2,408
KCF Lawson / Polebrook	-	4,976	(2,779)	-	2,197
Kent Sport Everyday Active fund	-	4,288	(4,288)	-	-
Kent Sport Tackling Inequalities Fund	-	800	(800)	-	-
KCC CMG Starships	-	500	(337)	-	163
KCF Vanquis / Pettridge	-	6,286	(3,701)	-	2,585
Whitehouse Monckton	-	1,000	(881)	-	119
Tesco/Groundwork	-	2,711	(2,958)	247	-
	34,140	43,659	(62,643)	(175)	14,981

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**Space 2 Be Me Limited**  
**(A company limited by guarantee)**

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**Notes to the financial statements**  
**For the year ended 31 March 2021**

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**16. Statement of funds (continued)**

<b>Total of funds</b>	<u>42,626</u>	<u>97,226</u>	<u>(103,925)</u>	<u>-</u>	<u>35,927</u>
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The restricted and designated funds are explained below:

**Designated funds:**

Contingency fund:- Funds designated to cover expected employment related costs upon winding up.

**Restricted funds:**

**Activity grants:**

Received for the Charity's work, including youth groups, events and holiday activities, family support work, workshops, training and miscellaneous support for parents and children.

Significant funders included the National Lottery, KCC Early Help Preventative grants for projects in Maidstone and Tonbridge & Malling districts, Comic Relief via Groundwork, Children in Need, Henry Smith, Involve, the Cobtree Charity Trust, Kent Sport and Sport England, KCC Combined Members Grant, Whitehead Monckton; various funders via Kent Community Foundation including the Lawson Endowment for Kent, Polebrook Fund, Vanquis Social Impact Fund, the Pettridge Fund and individual funding for specific support purposes via the KCF individual funding stream. The Charity also held funding for Kent PACT from the DfE via Contact and KCC.

**Grants toward core costs:**

Received towards specific administrative functions and overheads at the Charity including Covid-19 related funding from the KCF Coronavirus Emergency Fund, the Coronavirus Community Support Fund via National Lottery and the Job Retention Scheme.

**Space 2 Be Me Limited**  
**(A company limited by guarantee)**

**Notes to the financial statements**  
**For the year ended 31 March 2021**

**17. Analysis of net assets between funds**

**Analysis of net assets between funds - current year**

	<b>Unrestricted funds 2021 £</b>	<b>Restricted funds 2021 £</b>	<b>Total funds 2021 £</b>
Tangible fixed assets	5,525	-	5,525
Current assets	29,775	42,361	72,136
Creditors due within one year	(4,464)	-	(4,464)
<b>Total</b>	<b>30,836</b>	<b>42,361</b>	<b>73,197</b>

**Analysis of net assets between funds - prior year**

	<i>Unrestricted funds 2020 £</i>	<i>Restricted funds 2020 £</i>	<i>Total funds 2020 £</i>
Tangible fixed assets	360	-	360
Current assets	22,453	15,451	37,904
Creditors due within one year	(1,867)	(470)	(2,337)
<b>Total</b>	<b>20,946</b>	<b>14,981</b>	<b>35,927</b>

**18. Pension commitments**

The group operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the group in an independently administered fund. The pension cost charge represents contributions payable by the group to the fund and £587 (2020: £nil) were payable to the fund at the balance sheet date and are included in other creditors.

**19. Members' liability**

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

**20. Related party transactions**

The Charity has not entered into any related party transaction during the year, nor are there any outstanding balances owing between related parties and the Charity at 31 March 2021.